

Friends of the Mohave County Library-Kingman
Monthly Board Meeting Minutes
Tuesday, January 19, 2010
9:30 am, Kingman Library Conference Room

1. The meeting was called to order at 9:30 am by President Lori Chambers. Present at the meeting: Ron Bowen, Sue West, Virginia Kirk, Lori Chambers, Jane Havern, Karla Kay and JoAnn Patterson.
2. President's report: Lori Chambers
 - A. Virginia Kirk informed the board that her son, Charles Cook is donating \$150.00 to the board to purchase trees in honor of his mother, Virginia Kirk. Since Virginia is a Master Gardener, the board decided to let Virginia deal directly with Librarian Bev Clouse in selecting the tree(s) and making arrangements for their planting, etc.
 - B. The board decided that additional duties of the 1st and 2nd Vice Presidents will be addressed in the Policies and Procedure manuals and not in the Bylaws.
 - C. The board decided to have any meeting documents (minutes, handouts, etc) available in a slot on top of the FOL file cabinet for any board member who missed a meeting. The secretary will no longer mail out the documents.
3. Secretary's Report: JoAnn Patterson
 - A. Lori Chambers motioned to accept the December 15, 2009 monthly Board meeting minutes as corrected. Karla Kay seconded the motion and all agreed.
 - B. Lori Chambers motioned to accept the December 29th, 2009 special meeting minutes as presented. Ron Bowen seconded and all agreed.
 - C. Lori Chambers motioned to accept the January 5th, 2010 special meeting minutes as presented. Karla Kay seconded and all agreed.
 - D. Lori Chambers motioned to accept the January 12th, 2010 special meeting minutes as presented. Karla Kay seconded and all agreed.
 - E. Jo Patterson informed the board that the Thank You letter written to the Kingman Daily Miner was finally published on January 4th, 2010.
 - F. Jo Patterson reported that she had contacted Sandy Minkler about how to approach the KAOL to request a grant or donation for the FOL. Sandy is checking and will get back to her.
4. Treasurers Report: Karla Kay
 - A. Karla presented the final 2009 Financial Report. Lori motioned to accept the Treasurer's report as corrected. Ron Bowen seconded and all agreed.
 - B. Ron Bowen motioned to invest \$10,000. into a 3 month CD at .7%. Lori Chambers seconded and all agreed.
5. Membership and website report: Karla Kay for Julia Selleck
 - A. Karla reported that more membership envelopes were needed. After discussion, she was instructed by the board to only order 500 more, as there will be a review of the membership fees for 2011. The board approved of Julia Selleck's new format and letter mailed along with the membership cards. Board members requested that the names and contact information of the current board members are included in the letter. In the future, the board would also like to add "This card required for Member's Preview Nights." On membership cards.
6. Librarian's Report: Bev Clouse (No report at this time)
7. Committee Reports
 - A. Book Sale Committee: Jane Havern (No report at this time)
 - B. Fundraising Committee
 1. Bunco Fundraiser: Lori Chambers reported she wants to have the Bunco fundraiser in April and instructed Jo Patterson to place an advertisement in the March newsletter.

2. Garage Sale Fundraiser: Ron asked Jo Patterson to place a request in the newsletter for a donation of a garage for a couple of weeks for storage of donated items. Bev will be asked if the FOL will be allowed to use the public parking lot for the sale.

C. Membership Committee

1. Ron Bowen will be the Membership Committee chair and will work with Julia Selleck. Ron will oversee the KABAM festival membership drive.

D. Donation Committee

1. Karla reported she needed more donations for the book sales. She informed the board that David Street has been helping with the sorting of the donated materials.

E. Public Relations Committee

1. Sue West will be in charge of the Public Relations Committee.
2. Jo reported that nothing was happening with the Books for Babies Program. Lori advised that we wait until KRMC hires their new neonatal director. We would then reevaluate the program.

8. Lori stated that until the board obtained copies of the articles of incorporation on file with Arizona Corporation Commission, we could not make sure our new bylaws don't contradict the articles or any amendments to the articles. Ron Bowen motioned to obtain a copy of the FOL's Articles of Incorporation and any of its amendments and pay the fees for the copies. Lori Chambers seconded the motion and all agreed. Karla will write a letter making the request to the ACC and enclose a check to cover the fees.

9. There were no responses to the call to the public.

10. The next monthly board meeting is scheduled for 9:30 am on February 16, 2010. The next special meeting to work on the bylaws and policies and procedures manual is scheduled for 9:30 am on January 26th, 2010.

11. The meeting was adjourned at 11:22 am.

Respectfully submitted,

JoAnn Patterson, Secretary

Sue West, Temporary Secretary (Sue took minutes while Jo Patterson drove Virginia Kirk back home)