

Friends of the Mohave County Library-Kingman  
Monthly Board Meeting Minutes  
Tuesday December 15, 2009  
Library Conference Room

1. The meeting was called to order by President Lori Chambers at 9:36 am. Present at the meeting: Lori Chambers, Karla Kay, Ron Bowen, Jane Havern, Sue Wes, Bev Clouse and JoAnn Patterson.
2. President's report.
  - A1. Lori reported the approval by the library to hold the Bunco fundraiser in the library's program room. Lori will set the date to hold the fundraiser at the end of February.
  - A2. Ron suggested having a garage sale as a fund raiser. After discussion the board decided to try one in the middle of summer. Bev will check if the FOL can use the parking lot. The item will be on the January 2010 agenda for further discussion.
  - B. The 2010 book sale dates were set for: March 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>, May 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup>, September 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>, and December 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> at the library.
  - C. The board decided to review and make changes to the Friends of the Mohave County Library-Kingman Bylaws. Past records show the bylaws appear to have been amended once in March 2006, since the incorporation of the Friends in 1991. Board members agreed the bylaws needed to be updated according to current laws and written to allow board flexibility in some areas. After discussion of some changes, Secretary JoAnn Patterson was instructed to write an initial draft for the board to begin the process. JoAnn Patterson motioned to have a special meeting to work on the bylaws for Tuesday December 29, 2009 at 9:30 am in the library's conference room. Lori Chambers seconded and all agreed.
  - D. Lori reminded everyone that Yvonne Reil will be auditing the FOL financial records. Treasurer Karla Kay will arrange to meet with Yvonne.
  - E. The board agreed to participate in KABAM (Kingman Area Books Are Magic) as a membership drive for the coming year. KABAM is scheduled for May 15<sup>th</sup>. JoAnn Patterson motioned for the board to participate in KABAM and Lori Chambers seconded the motion. All agreed.
  - F. Everyone agreed the Annual Membership Meeting and Volunteer Recognition on November 12<sup>th</sup> was a success. More members attended than in the past few years. This was a good step towards the goal to increase member participation. Secretary JoAnn Patterson was asked to write a thank you letter to everyone and submit it to the Kingman Daily Miner.
3. A. Secretary JoAnn Patterson submitted the minutes of November 12th Annual Membership Meeting and Volunteer Recognition. Lori motioned to accept the minutes as presented and Karla Kay seconded the motion. All agreed.
4. A. Karla presented the Treasurer's report for Julia Selleck. Karla advised that the CD in U.S. Bank had matured. The board asked Karla to investigate other banks, including ebanks for a higher interest rate and to report back to the board. The board agreed that Karla could ask for an email vote on where to reinvest the \$5000.00 after Karla checked around. JoAnn Patterson motioned to have Karla investigate and advise the board of the different rates offered on CD's through local and ebanks and to take an email vote on which bank to reinvest the funds. Lori Chambers second the motion and all agreed. In the meantime the \$5000.00 will be in the Friends' savings account at National Bank. Lori and Karla will go to the banks and update the FOL's name on the accounts. Karla also reported the students from KAOL (Kingman Academy of Learning) student club had been paid for their help at the December book sale.

There was a discussion about the potential loss of the Kingman City grant funds, due to the city's loss of revenue and these difficult economic times. There was a suggestion to approach KAOL for a donation to the Friends, since the schools at KAOL do not have a library and they use the public library. After much discussion on the pros and cons, Jo was instructed to contact Sandy Minkler, Youth Coordinator of the Book Sale Committee and ask her about the feasibility of such a request. Karla reported the December book sale made \$2,308.75.

5. Karla presented the membership and website report. She reported that it looks like the 2009 membership goals will be met after the December tally. Final membership report for 2009 will be available at the January 2010 monthly meeting.
6. Librarian Bev Clouse informed everyone the Cricut, a die cut tool, has been purchased with FOL funds. She also advised that the library purchased a second "1950's" booth, since the one the FOL purchased was so popular. She reported the rearranging of the library is nearly complete.
7. A. Jane Havern, Book Sale Committee chair, reported that the December book sale was successful. She had good responses to her newsletter request for an additional truck and the set up and take down was easier. She will be working with Sandy and the youth volunteers on solidifying what needs to be done. There may be a problem with the students volunteering, getting out of school, but not showing up. Jane believes the advisor to the student volunteers needs a copy of the sign in sheet; to make sure the students who signed up, show up.  
  
B. Books for Babies coordinator JoAnn Patterson submitted a receipt in the amount of \$118.65 for reimbursement of certificates and Books for Babies supplies. Jo also asked the board if the FOL wanted to participate in providing a gift basket to be presented to the first baby of the year at KRMC. The last FOL gift basket was presented in 2007. The board decided not to present a basket in 2010. There was an agreement that the expense does not meet the goal of promoting the library programs or library participation.  
  
C. No report.  
D. No report.
8. Lori Chambers welcomed new board member Ron Bowen who will begin in January. Ron was elected as the 2<sup>nd</sup> Vice President at the annual meeting in November. All other board members were reelected from the last board.
9. A. Call to the Public: There were no responses to the call to the public.  
B. Jo Patterson made a last minute request and the Board authorized her to purchase two (2) FOL return address stamps for board member use.
10. The next monthly board meeting was set for Tuesday, January 19, 2010 at 9:30 am in the library conference room.
11. The meeting was adjourned at 11:00 am.

Respectfully submitted,

JoAnn Patterson, Secretary