

Friends of the Mohave County Library-Kingman  
Monthly Board Meeting  
Wednesday, April 15, 2009  
Mohave County Library-Kingman Program Room

1. The meeting was called to order by President Lori Chambers at 3:34 pm. Present at the meeting: Lori Chambers, Janice Westfall, Karla Kay, Bev Clouse and JoAnn Patterson.
2. President Lori Chambers stated that she would like the current and all future meetings to stay within the allocated time for the meetings. She stressed she may limit the time designated for discussion of topics, so that the meeting ends at 5:00 pm. Any topics not covered on the agenda from one meeting will be added to the next meeting's agenda. All board members agreed to limit the discussions and try to stay on task.  
Lori also reminded everyone to get their paperwork, etc into the file cabinet. She designated the lower 2 drawers for the Books for Babies program.
3. Jo presented the minutes to the Wednesday, March 18, 2009 meeting. There were some errors, as Jo referred to the wrong sign in sheet as to who was present at the March meeting. Bev Clouse pointed out she was not present at the meeting, that her Library Assistant Senior, Kristi Turman presented the Librarian's report. Jo said she would correct the names of the people that were present, delete Bev's name. She will add Kristi Turman and Janice Westfall as present and delete Bev Clouse, who was not present. She will correct all sections that have Bev Clouse reporting or commenting to be attributed to Kristi Turman. Karla Kay motioned to accept the corrected minutes as stated and Lori second. All approved.

Jo reported that prior to today's meeting; she had delivered 60 new Books for Babies packets to the hospital's neonatal ward. She was stunned to discover that the packets that were at the hospital on March 18<sup>th</sup> had not been handed out. She had counted 45 packets on March 18<sup>th</sup> and the count was down by only 5. Jo reported that she did speak to Susan Trybull, the Director of Perinatal Services and asked if the birth rate had dropped considerably. Susan reported that there were 50 births since March 18<sup>th</sup>. Jo asked if the nurses were opposed to handing out the packets. She also asked where the gifts from the baby formula companies were stored and if the Books for Babies packets could be stored next to the other packets. Susan informed Jo that the baby formula gifts were stored in a cabinet in the nursery and there was no room for the FOL gift packets in the nursery cabinet. Jo explained that the FOL wanted to support the Books for Babies program, which is the FOL's most expensive program and if the packets are not given out, for whatever reason, the FOL needed to know, so that we can find another way to give

out the gift packets or cancel the program. Susan assured Jo that it was just a matter of training and reminding the nurses to hand the packets out. Jo was instructed to check on the packets on May 1<sup>st</sup>, do a count and report back to the board, prior to the next board meeting. Based on the count, the board will discuss the program at the May meeting. Lori tabled the discussion for ordering more Books for Babies materials until then.

4. Prior to Treasurers report, Karla let everyone know that Julia Selleck had her surgery and was currently in the Gardens for recovery. Karla reported that Julia does not know when she will be home, but it will be a while before Julia can take back the Treasurer's duties. Janice will purchase a get well card on behalf of the entire FOL board and send it to Julia. Karla will e-mail Julia's address and room number to board members who wish to visit or send items to her.

Karla handed out April's Treasurers Report. She reviewed the amounts with the board members. The book carts are still making a good profit.

Karla also explained that Ingram Library Services (the book jobber that all the Friends of the Mohave County Library groups, plus the Mohave County Library District uses) had mixed up the Kingman Friends of the Library account with the Bullhead City Friends of the Library account. Karla and Bev are in the process of trying to get that straightened and the payments separated. They will report back at the May meeting on this issue.

Karla reported that as instructed at the March 18<sup>th</sup> meeting, she checked around at the local banks for CD rates, but found that Downey savings offered the best rate, so she turned over the Downey CD for 8 months at 2%. She also reported that once Julia was well, all the FOL financial accounts need to be changed to add Julia's name and remove Karla's.

5. The membership list and Website stats were presented by Karla. The FOL has three new members since last month. The new members bring the FOL membership count up to 333 active members.
6. Librarian Bev Clouse presented the FOL board with an invitation to attend the library's volunteer luncheon on Tuesday April 23<sup>rd</sup>. Karla reported that none of the FOL members at large were invited this year to attend the luncheon. Jo Patterson brought up the conversation some of the board members had about doing something special for November's annual meeting, including recognizing the members who volunteer for so many book sales and other projects, excluding board members. There was much discussion on the topic. Lori made the motion to not participate in the April 23<sup>rd</sup> volunteer luncheon at the library and to include the recognition of

volunteers during the November Annual Meeting. Janice second the motion and all agreed. Per Bev's request, the FOL board did agree to contribute \$50.00 out of the FOL's funds for use by the library for the library's volunteer luncheon. No vote was needed as the Librarian is given a discretionary budget to use as needed. All receipts are submitted to the board.

The FOL board learned from the Kingman Miner newspaper, the City of Kingman was proposing to eliminate the yearly \$10,000.00 book grant, due to budget cuts. The Mohave County Library-Kingman Branch has received this yearly grant for over 10 years. Karla has contacted Coral Loyd, an employee of the city to ask who the FOL needs to contact and what we need to do to request a reconsideration of this proposal. Jo Patterson will contact Vice Mayor Janet Watson to discuss the matter. The FOL board requested Janice to compose and send a letter requesting a reconsideration of the proposal to eliminate the grant to the Mayor and each council member.

Bev reported that her original request for shelving from the library budget was approved by Director Robert Shupe, so she does not need the FOL to purchase the items as had been requested at the March meeting.

#### Committee Reports:

Lori reported that she and Lyndal will be composing corporate letters. Lori reminded everyone that KABAM is May 16<sup>th</sup> and that she, Janice and Jo will work the booths along with other volunteers.

Bev reported that there is a fundraiser for the KABAM festival at iHOP all day May 12<sup>th</sup>. iHOP will donate 25% of the receipts to KABAM if customers sign their receipts and write KABAM on the bottom.

Lori asked Bev to make sure the library conference room is available on Monday May 18<sup>th</sup> at 1:00 pm for the volunteers to compile the newsletter and to reserve the program room for May 26<sup>th</sup> at 1:30 pm for the Booksale Kickoff and Training which she and Janice will conduct.

7. There was no Library Advisory report.
8. Lori reminded everyone the timeline for the newsletter. Jo will send out e-mail reminders to everyone.

Jo reported that she had not worked on the nonprofit postage application and would when she had more time.

Karla asked if the board would decide on what to do with the excess books that no one ever buys at the booksales. Those books include text books, or paperbacks with missing covers. Last month, Karla proposed donating the books and materials to the Veterans hospital and to any schools that wanted them, as long as they arranged to pick up the materials. The board agreed that was not a problem and no vote was needed.

The meeting was adjourned at 5:01 pm.

Respectfully submitted,  
Jo Patterson