

Friends of the Mohave County Library – Kingman
Minutes from Wednesday, July 16th, 2008

In attendance: Lori Chambers, Karla Kay, Lyndal Byram, Julia Selleck, Beverly Clouse.

1. Meeting was called to order at 3:38pm by Lori Chambers.
2. Presidents report: Lori Chambers reported that has heard from Jo Patterson that she is not enjoying Hawaii and might come back within the 6 months and is eager to rejoin the board at that time. Also reported that Kathy Greenman is resigning as she is moving back to Michigan.

Lydal Bryam volunteered to help out with the upcoming book sale publicity and will ask a few friends if they would like to help (she explained she is part of a book club and that a few of those members may be willing to help out). Discussion was primarily getting flyers and coupons out.

3. Secretary's Report: Lori Chambers taking minute notes as Kristi Monk is out ill. June minutes motioned and approved by Karla Kay and Julia Selleck. Karla suggested that the secretary send out a reminder call to all board members prior to the board meeting. Discussion was that the agenda being sent out was a reminder in and of itself. The only one not on email is Lyndal Byram and she said she should be responsible enough to remember the meeting and that a call was not necessary. Lori Chambers discussed that ideally she will send a request for agenda items two days prior and the final agenda the day prior.
4. Treasurer's Report: Karla Kay reviewed financial reports. Note that May funds were deposited on June 2nd which makes June look 'rich'. Cart Sales are good – note that June reflects May and June. Presales have been good. \$10K city grant check received. Discussed that it runs July – July, not fiscal.

Discussed opening up another CD. Karla got rate quote from B of A at 2.38 and State Farm at 3.55 (9 months). Should we put another \$5,000 into a CD? Julia Selleck brought up checking into our non profit status to see if there was a limit to the amount (as a % of total revenue) that we can have in savings. Karla will investigate and we will hold off opening another CD until we know.

Discussed Library District Friends Policy that Bev brought to last meeting for us to read. Karla pointed out that items 8, 9 and 10 were responsibilities of the 'library' toward the Friends group and that now that Bev is on board we should have communication from the library to the group. Item # 10: are items that have never been addressed and we are looking forward to them!

Karla asked/recommended that good, almost new books be priced at more than \$2.00. Bev stated that she saw some really good books come in through donations and asked if the library could have them for circulation. Discussed that the library should

ALWAYS have first priority on the books (the money we raised is used to buy books anyway!). Karla commented that she has frequently asked if they'd like to come look at good, almost new books that she has sorted out for use in the library. Bev will set up a process to review incoming donated books for potential use in the library prior to being available for sale.

Discussed that most of the 'good' items are sold on member preview day and that we should keep the prices as they are and let it be just one more benefit that they get the first chance at the best books. Karla said she also has a few 'dealers' that are members and purchased boxes of these books... Julia discussed that this does not sit well with her... no limit on dealers... No change in our procedures recommended at this time.

Bev said the library needed to do an inventory on what they have and what they need to weed out... Julia asked about sorting options on their reports – can they get a report by author/title being borrowed? To know what is popular and what to look for on donations... Bev will see what is available to her as far as resources.

5. Julia reviewed membership reports. 254 fully paid up. Karla said still wants to call unpaid). Discussed 59 from 2007 not renewed – but likely will by/at September sale.

Website: 124 unique visits! June all time high on unique visits. New member goal is 100 – we are at 45.

Newsletter: due to mail out: 9/3 to arrive prior to next book sale. Needs to be at the printer 8/25. Articles due at next meeting (8/20). All board members were asked to write articles – Colleen Anderson will put together, but will not write the newsletter...

6. Librarian's Report: Bev reported that they are reorganizing the main entrance. Said they are 'running around in circles at circulation desk' . Reference will move to 2nd tier – circulation back where bulk of computers are. Will use space in front for new books. Picked out carpet – ballkark – got fieldtrip – hope paint matches! Self check out will be up and running next week. Summer programs are doing exceptionally well – over 1,000 participants vs. just over 400 last year! Feels there are a few factors: more advertising, interesting programming and less travel for families.

Meeting adjourned at 5:11pm. Next meeting is August 20th @ 3:30pm in the program room.