

FRIENDS OF THE MOHAVE COUNTY LIBRARY - KINGMAN
September 19, 2007 BOARD MEETING

Called to order by Irv @ 6:36pm

Present: Irv Lubin, Patti Whiting, Lynn Dailey, Rena Dreisen, Lori Chambers, Julia Selleck, Karla Kay, Jo Deal.

Secretary's Report:

- Minutes from August meeting were not approved - need to approve both Aug and Sept notes at October meeting.
- **Books for Babies:** Lori Chambers has called Carol Turney - waiting for call back to go and see program and how it works. Need to document process and people involved. Need to make sure receipts are turned in for all purchases for the program.
- **Notes:** All notes were reviewed and suggestions made/noted.
 1. Discussed thank you to volunteer "book mark" - we'll try it and see response.
 2. Post card to members that have expressed interest in helping/serving - Julia to get list to Lori Chambers. Lori will call/send post cards asking/seeing where interest lies.
 3. Note card to ask business for support - will add \$\$ sponsor option!
- **New sign-in sheets:** Lori Chambers designed new sign-in sheets and they were not used... was told that they needed to use the library sheets due to liability issue - Lynn said that was not true... There appears to be some resistance to change! Will try again next time - eliminating address and allowing room for signature. Purpose is to have a LEGIBLE, true accounting of who was there volunteering AND to capture those that are not Friends members and ask them to join.
- **Annual Meeting:** Confirmed @ Golden Corral - and they have donated 2 free dinners for our door prizes! Voted that board members are not eligible for door prizes. All board members were asked to solicit 1-2 donations for door prizes.
- **Comments on Book Sale:** Lori Chambers shared her observations on her first time at a set-up. Concern that we need more able-bodied people to help 'lug' the boxes. Discussed getting a sports team or construction crew to help set-up and tear-down. Will work on for next sale. Also discussed that we need to be courteous and kind to those that have volunteered... we do not have a good return rate of volunteers from set-up to set-up... need to give clear direction and be patient and polite in dealing with the volunteers. Also discussed that we do not have signage: "New" "Old" "Fiction" and "Non-Fiction" are our categories for the sale...

Treasurer's report:

- Irv reported that **City Grant** was not processed because they did not get our accounting! Karla Kay to give to Irv to resubmit.
- **Karla reviewed budget report.** Discussion was that we are not going to meet our projected budget of \$14,000. Prior sales were down... discussion was about budget for next year - do not like to project lower than prior budget, but need to be realistic... **Budget Process:** President, Treasurer and Library rep. prepare proposed budget for Annual meeting (Irv, Karla and Lynn will meet in October and prepare proposed budget to present at annual meeting in November)
- **Lady Eagles** made \$100 donation specified for large print.
- **Book Sale:** Grossed \$3,775. Great sale! Success contributed to great publicity (thanks to Patti Whiting) including the Critter Grams (thanks go Zeke!) \$26 coupons were used. Discussed that we need a list of paid members at the sales desk. \$2,500 inside and \$1,100 outside Presale was \$708 on Thursday! Karla has copies of all checks from the sales - need to consider doing a mailing for membership from these... Handed out dates for next sales:
 - December 6,7,8 2007
 - March 6,7,8 2008
 - May 29,30,30 2008
 - September 11,12,13 2008
 - December 11,12,13 2008

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- **eBay Sales:** Karla Kay discussed a new sales venue: Susie Carroll has a business selling paperbacks on the inter net... offered to sell our books @20% fee (80% to Friends). Discussion was that this should not diminish the quality of books offered at our sales - that members should get first choice of books via book sales. Decided that within 2 weeks AFTER every sale, Susie Carroll can come and pick up books to sell via eBay. Not newly arrived product - only product that has already been out at a sale. Also agreed that special items can be offered via the eBay sales AFTER being announced in the Shouts From The Sorting Shed and Swap Shop (about 2 weeks).

Membership Report: Julia reports Membership total now 199 with 18 new members coming in September. Discussed actually there are 173 active - if we do not count the inactive, pending and undeliverable

Website Report: Julia reported 46 visits in August - good, consistent activity.

Newsletter: Patti Whiting reviewed her process for the newsletter: standing articles reviewed. Patti proposed a contest to name the newsletter with Book Sale Bucks given as prize. Approved. Karla suggested we have a list of corporate sponsors in every newsletter. Patti will not put a date on the newsletter but will put season and year. Articles for next issue due Nov. 15th.

Library Advisory Council Report: Robert Shupe new official director. Nothing of further interest to report.

Librarians Report:

- New AC unit - can feel the difference.
- Started Children's programs Wed/Thurs.
- Adult Program on the 25th - open poetry!
- Some activity sets were given to the library for children's give-aways (Irv got from the store closing).
- Lynn will ask Barbara and Linda to send events to Julia to put on the website.

Additional Items:

- **Sharon's project:** reviewed proposal of Eagle Project. Discussed that we would need to pay for the paint - otherwise a county project would need to be approved. Discussion was that the room did not need painting - and should we spend money on a project that is not needed... but that we would like the help of Kevin Gibelyou on a project to earn his Eagle Project. Discussion was that the requirements for the project were that he spend 100 hours and that he show leadership skills. Discussion was that he could help coordinate a program to enlist the sports teams and/or local business construction crew to help at book sale set up and close - and refurbish/repair/replace existing storage boxes.. Irv will call Kevin and discuss.
- **Nominating committee:** Carla, Irv, Lori & Jo will prepare slate of proposed officers and present at annual meeting. Lori Chambers will call all members who marked on their membership form that they would be interested in serving. Discussed co-chairs to train new members in positions.
- **Cart:** Patti asked how books are selected for cart sales: Irv picks 'best' newer/bet condition/popular title/author... all used - not new. sell for 50 cents and are rotated every other week or so if not sold.

Adjourned @ 8:40pm

Lori Chambers, Secretary